



APPLICATION FOR CITY OF RENTON BUSINESS LICENSE
HOME OCCUPATION

Business CANNOT operate until the application has been approved

GENERAL BUSINESS LICENSE Required: Every business enterprise, including those with a temporary or portable sales location, shall first obtain from the Finance Director a general business license for the current calendar year or unexpired portion thereof. A Business License is required for each physical location where jobs occur. The license shall be nontransferable. *Reference Renton Municipal Code Title 5 Chapter 5.*

Business Name & Location	City of Renton Application #
_____	_____
_____	WA State UBI #
_____	_____
_____	Contractor's License
_____	_____
_____	Owner Name and Address
_____	_____
Telephone _____	_____
Mailing Address	_____
_____	Telephone _____
_____	Date Business to open in City of Renton _____
_____	Describe Type of Business
_____	_____
Emergency Names & Telephone	_____
1. _____	_____
2. _____	_____
Business License Fees: Current Annual Reporting Period	
1. Total hours worked for reporting period:	_____
2. Divide by:	1,920
3. FTE: Line 1 divided by Line 2	_____
4. FEE Calculation (Line 3 x \$55.00)	\$
5. Minimum Fee:	\$55.00
6. Business License Fee: Greater of Line 4 or Line 5:	_____

I hereby certify that the statements and information furnished by me on this application are true and complete, to the best of my knowledge. I acknowledge that the statements and information furnished by me on this application are public records and are available for public inspection pursuant to State of Washington RCW 42-17-260.

SIGNATURE: _____

Print Name: _____ Date: _____

Title: _____ Phone: _____

Return Completed Application with
payment to:

City of Renton License Division
1055 South Grady Way
Renton, WA 98057
Phone: 425-430-6851 Fax: 425-430-6855

FOR OFFICE USE ONLY

Amount

How Paid

Date

Planning Dept

Bldg Dept

Fire Dept

Date

Date

Date

Section 4-9-090 of the Renton Municipal Code allows certain types of businesses to be operated in residential areas. The Zoning Administrator must determine whether your application complies with the City's regulations. The following information about your Home Occupation Business is required (PLEASE TYPE OR PRINT CLEARLY):

YES	NO
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1. DO YOU PROPOSE TO HAVE THE FOLLOWING AT YOUR HOME:
 - a) retail sales
 - b) personal services
2. WILL THE APPEARANCE OF YOUR HOME BE CHANGED BY ANY OF THE FOLLOWING:
 - a) exterior display
 - b) exterior building alteration
 - c) added parking
 - d) exterior storage
 - e) parking of commercial vehicles
 - f) any other external indication of a home business
3. WILL YOU HAVE ANY PERSONS EMPLOYED AT THIS RESIDENCE:
 - a) other than residents of your home
 - b) will non-resident employees utilize this residence in their work
4. WILL YOU HAVE EQUIPMENT AT YOUR RESIDENCE:
 - a) except that type typically used for purely domestic purposes
 - b) electrical equipment that would change structure or create visible or audible interference in radio or television receivers or cause fluctuations in line voltage outside the dwelling unit
5. WILL YOUR PROPOSED BUSINESS OCCUPY MORE THAN TWENTY-FIVE PERCENT (25%) OF THE FLOOR SPACE OF THE MAIN FLOOR OF THE RESIDENCE OR MORE THAN FIVE HUNDRED (500) SQUARE FEET.
6. WILL YOUR BUSINESS:
 - a) involve the use of commercial vehicles, other than those owned by the applicant
 - b) involve delivery of products or materials to and from the premises
7. WILL YOUR BUSINESS HAVE MERCHANDISE STORED WITHIN THE DWELLING OR APPURTENANT PREMISES (THIS IS IN ADDITION TO THE PRODUCTS THAT ARE REASONABLY REQUIRED FOR A HOME HOBBY.)
8. PLEASE EXPLAIN, IN DETAIL, THE BUSINESS OPERATIONS YOU WILL BE PERFORMING AT THIS ADDRESS:

9. Will flammable or combustible liquids or other hazardous materials be used in your business? If so, a permit will be required.
Please list the products to be used _____ Amounts _____
(attach additional pages as needed)

HOME OCCUPATION BUSINESS REQUIREMENTS:

NOTE: Portable fire extinguishers must be provided, 2A-10BC minimum size. Exact number and placement details can be obtained from Fire Prevention. Annual service required.

NOTE: An annual inspection of the premises may be required during normal working hours for the purpose of ascertaining and causing to be corrected, any condition which would reasonably tend to cause fire or contribute to its spread as per city adopted Codes and Ordinances.

NOTE: A permit is required prior to any alterations to your home.

NOTE: Compliance with Title IV, Chapter 4, Section 100 is required for Signage.